





New deployment items in the HPMS/CCM Module:


1. The following new fields have been added:
 - a. Activity Frequency (**New Customization in Admin Screen**)
 - b. Activity Rationale
 - c. Audit Elements (**New Customization in Admin Screen for CCM**)
 - d. CAP Required
 - e. Add CAP Attachment
 - f. Compliance Score (**New Customization in Admin Screen**)
 - g. Results
 - h. Include in Compliance Committee Agenda
 - i. Compliance Committee Date

The screenshot shows the 'Add Correspondence' form in the HPMS/CCM module. The form is divided into two main sections: 'Correspondence Details' and 'Attachments'. The 'Correspondence Details' section includes fields for Correspondence Owner, Secondary Correspondence Owner, Due Date, Priority Level, Entity, Classification Categories, Activity Frequency, Compliance Score, Include in Compliance Committee Agenda, Lines of Business, Plan Contract No, Plan Type, Media Type, Audit Elements, CAP Required, Activity Rationale, Results, and Compliance Committee Date. The 'Attachments' section includes a table for adding attachments, with a red circle highlighting the 'Add CAP Attachment' button.





Compliance
Correspondence





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sCCM

Admin > Manage Items

Activity Frequency

Audit Elements

Classification Categories

Compliance Scores

Correspondence Types

Entities


Activity Frequency

Add Item


Search


| Name | Active | | |
|-------------------|-------------------------------------|------|------------|
| testing frequency | <input checked="" type="checkbox"/> | Edit | Deactivate |
| every 2 weeks | <input checked="" type="checkbox"/> | Edit | Deactivate |
| Monthly | <input checked="" type="checkbox"/> | Edit | Deactivate |

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Correspondence Types

Entities


Audit Elements

Add Item


Search


| Name | Active | | |
|--------------|-------------------------------------|------|------------|
| Part D CDAG | <input checked="" type="checkbox"/> | Edit | Deactivate |
| Part C&D CPE | <input checked="" type="checkbox"/> | Edit | Deactivate |
| Part D FA | <input checked="" type="checkbox"/> | Edit | Deactivate |
| Part C ODAG | <input checked="" type="checkbox"/> | Edit | Deactivate |
| SNP MOC | <input checked="" type="checkbox"/> | Edit | Deactivate |

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Entities

Compliance Scores

Add Item

Search

| Name | Active | | |
|------|-------------------------------------|------|------------|
| Pass | <input checked="" type="checkbox"/> | Edit | Deactivate |
| Fail | <input checked="" type="checkbox"/> | Edit | Deactivate |

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2. Post Closure Documents

When a Correspondence has been closed the Correspondence Owner or Admin may add any additional notes or attachments to the file.

Correspondence Details

Correspondence Details | Actions | Attachments | Related Memos/Correspondences | Acknowledge | Post Closure Documents

[Add Note](#)

| # | Title | Created By | Created On | Details |
|------------------|-------|------------|------------|---------|
| No records found | | | | |

[Add Attachment](#)

| # | File Name | Description | Created By | Created On |
|------------------|-----------|-------------|------------|------------|
| No records found | | | | |

3. Task Owner Notes

On the Task edit screen a Task Owner may now enter notes to add details regarding the task or steps taken.

csCCM | Edit Task "finance review of claims" (In Process) | [Assign To](#) | [Update Progress](#) | [Back](#)

Task Information

Task Name: [Update](#)

Assigned To:

Planned Start Date: [Calendar](#)

Planned Due Date: [Calendar](#) [Update](#)

Planned Hours:

Actual Hours:

Progress:

0%

Description:

Task Owner Notes

Type task owner notes here

[Update Task Owner Notes](#)

Select all / Deselect all

Depends On


No results match

4. Custom Reporting

Customized Reports may now be built, exported, and saved as templates with the module.



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Reporting

Correspondences

Actions


Tasks

Disseminations


Reviews


Correspondences by Status

Custom Reporting





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csCCM

Custom Reporting

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Reporting

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Admin







Create New Report

My Saved Correspondences Templates


| Report Name | Description | Created By | Created On | Updated By | Updated On | | | |
|------------------|-------------|------------|------------|------------|------------|--|--|--|
| No records found | | | | | | | | |

System Saved Correspondences Templates


Search

| Report Name | Description | Created By | Created On | Updated By | Updated On | | | |
|-------------------------------|---------------------------------|-----------------|------------------------|-----------------|------------------------|--------------------------|---|---|
| Corrective Action Plan Report | This report captures all correc | Michelle Larson | 06-20-2025 01:58:26 PM | Michelle Larson | 06-20-2025 01:58:26 PM | CAPs.xlsx |  |  |
| Open Correspondence | test | Michelle Larson | 06-12-2025 11:44:45 AM | Michelle Larson | 06-19-2025 11:33:10 AM | Open Correspondence.xlsx |  |  |
| report for all | asdfsdf | Hannah LaMere | 06-03-2025 02:27:45 PM | Hannah LaMere | 06-12-2025 12:08:11 PM | everyone report.xlsx |  |  |

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Custom Reporting

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Admin

Create New Report

Report Settings

Save Report Template

☒ No ☐ Only for me ☐ Everyone

Export File Name (.xlsx) *

Next

Select Output Fields

Select Filters

Generate Report

Close